

St. Andrews University
 Attn: Office of Health and Wellness
 1700 Dogwood Mile
 Laurinburg, NC 28352
 Phone: 910-277-5061/ 910-277-5161
 Fax: 910-277-5061
 Email: inman.jacqueline@sa.edu



Immunization Documentation to Be Completed by Your Physician

(Student) Last Name _____ First Name _____ MI _____ Date of Birth _____

SPECIAL INSTRUCTIONS FOR IMMUNIZATION DOCUMENTATION FORM

- Month, date, and year for all immunizations must be documented.
- Please note you must show proof of tetanus immunization—both the initial series and a booster within the last 10 years.
- Only laboratory proof of immunization is acceptable for MMR. History of disease, even from a physician, IS NOT ACCEPTABLE PROOF.
- Any medical exemption from the immunization requirements must be verified in a written statement from your physician.
- All immunization records for international students must be translated into English,

REQUIRED VACCINES: Please indicate Month/Date/Year (xx/xx/xxxx)

DPT, DT or TD (series of 3 required) _____

Hepatitis B _____ **Titer Date:** _____ **Result:** _____

MMR (series of 2 required) _____ -OR- Titer Date & Result: _____ (Attach Lab Report)

Polio (oral series of 3 doses) _____

Tetanus Booster (within the last 10 years) _____

Tuberculin Skin Test (Required for International Students Only). Not if had BCG; date of BCG: _____

Date of TB Test: _____ **Result:** _____ **Negative:** _____
Positive mm induration (please describe below): _____

Chest X-Ray (Required if TB skin test is positive.)
 (Please attach a copy of the report) _____ **Date:** _____ **Result:** _____

Meningococcal _____

RECOMMENDED VACCINES: Please indicate Month/Date/Year (xx/xx/xxxx)

Varicella Series _____

I certify that the above-named student has received the vaccines listed above on the dates specified.

Physician Signature: _____ Print: _____ Date: _____

Please print or stamp physician or facility name, office address, and phone number.

RETURN ALL INFORMATION BEFORE AUGUST 1.

For Office Use Only

Rec'd: _____ Date: _____

Revised 12/18/2024

Students can send mail from ASC, the local Post Office, or the local UPS store.

Immunization Policy

All students, full and part time, born after 1956, are required to have appropriate immunization and immunization documents on file in the Office of Health and Wellness.

Required Immunizations

According to the North Carolina Health Department the following immunizations are required prior to entering the school program.

- A. **Tetanus** - 5 doses required the last of which should be within the past 10 years.
- B. **Polio** - 4 doses. This is omitted from the required immunizations for people 18 years or older.
- C. **MMR**. - 2 doses required. Measles, Mumps, Rubella.
- D. **TB** - recommended but not required.
- E. **Hepatitis B Vaccine** - 3 doses required.
- F. **Meningococcal** - 2 doses required.

St. Andrews requires that all students have the Measles, Mumps, and Rubella (MMR) immunization prior to registration and participation in classes. Students who do not provide official documentation of the MMR immunization will be required to have the MMR immunization at their own expense when they arrive on campus.

Exemptions from requirements

If certain immunizations are contraindicated due to a medical condition, you may be exempt from immunization requirements. You will need to submit a signed statement of medical exemption from your primary care provider to your admissions counselor. You may also be exempt from immunizations due to your religious beliefs. In this case, you should submit a letter to your admissions counselor, explaining how immunizations conflict with your religious beliefs.

St. Andrews highly recommends that students with immunization exemptions submit results of titers (blood tests to determine immunity) for measles, mumps, rubella, and varicella. Students who do not do so, or whose results do not show that they have immunity, may be temporarily excluded from classes, residence halls, and any sponsored activities on campus in the event of a vaccine-preventable disease outbreak or threatened outbreak.

Official Student Holidays

Labor Day, Fall Break, Thanksgiving, Christmas, New Year's Day, Martin Luther King Day, Spring Break, Easter Break, Memorial Day, and Fourth of July.

Disability Services

Disability Services, located in the Center for Academic Success in Pate Hall, provides assistance to students with disabilities. Students with a physical or mental condition that impacts them in academics or campus life may be eligible. The goal is to assist students devise strategies for meeting University demands and to foster independence, responsibility, and self-advocacy.

Upon enrollment, students with disabilities should contact the Office of Disability Services to discuss their needs. Students requesting reasonable accommodations must submit adequate, appropriate, and current documentation to verify eligibility under the Americans with Disabilities Act (ADA) of 1990 and the ADA Amendment Act of 2012. Documentation must be obtained from a licensed medical, mental health professional or school psychologist. The documentation must be current and up to date (usually within the last 4 years). Disability Services may request more recent documentation if symptoms have varied over time. Documentation should outline recommended accommodations for the student related to the disability. Additional information on specific documentation requirements is available from Disability Services at 910-277-5667.

Reasonable accommodations cannot be provided until completion of registration with the Program Coordinator for Disability Services and determination of eligibility. All disability documentation will remain strictly confidential and is not a part of the student's academic record.

Accommodations and support are provided on an individualized basis determined by disability documentation and conversations with the student. Services may include note taking and lab assistance, alternative testing arrangements, alternate formatting of documents, adaptive technology, individual counseling for academic concerns related to disabilities, and counseling to help students learn effective self-advocacy skills. Other services may be available after consultation with the Program Coordinator for Disability Services.

See Appendix D – Grievance Procedures for Students with Disabilities for more information.